

**SPECIAL EVENT PASS REQUEST***Retirements, Change of Commands, Command Functions and Weddings***"FOR OFFICIAL USE ONLY -  
PRIVACY SENSITIVE: Any misuse  
or unauthorized disclosure may result  
in both civil and criminal penalties."****From:** (Last Name, First Middle)**Rate/Rank:****Date of Request:****MILITARY AFFILIATION OF REQUESTOR***Mark all that apply*

| Branch                        | Status   | Civilian   |         |
|-------------------------------|--|--|---------|
|                               |  | Status   | Explain |
| <input type="checkbox"/> USN  | <input type="checkbox"/> Active                | <input type="checkbox"/> No Military Affiliation |         |
| <input type="checkbox"/> USA  | <input type="checkbox"/> Reserve               | <input type="checkbox"/> DoD Employee            |         |
| <input type="checkbox"/> USMC | <input type="checkbox"/> Retired               | <input type="checkbox"/> DON Employee            |         |
| <input type="checkbox"/> USAF | <input type="checkbox"/> Midshipman            | <input type="checkbox"/> Government Contractor   |         |
| <input type="checkbox"/> USCG | <input type="checkbox"/> Delayed Entry Program | <input type="checkbox"/> Work on Base            |         |

**Civilian: Employer****Location:****Work Phone:****Military: Command** (Currently assigned)**Department:****Work Phone:****Home Address:****City & State****Home Phone:**

Copy of Military ID  
Card (front), or civilian  
equivalent for non-  
military personnel.

**ACCESS DESIRED***Mark all that apply*

| Type  | Location  |
|---|---|
| <input type="checkbox"/> Escorted <input type="checkbox"/> Unescorted <input type="checkbox"/> Station ID | <input type="checkbox"/> Administration Side <input type="checkbox"/> Operation Side <input type="checkbox"/> Housing |

**REASON FOR REQUEST***Be specific***Period or dates pass is requested for:***For official P & D Use Only*☐ **Approved****By:**☐ **Disapproved****Date:**

[illegible][illegible]